

Town of Nantucket
NANTUCKET MEMORIAL AIRPORT
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Commissioners
E. Foley Vaughan, Chairman
Sheila O'Brien Egan, Vice Chair
Carl D. England, Jr.
Peter Hull
Dual A. Macintyre, Jr.

NANTUCKET AIRPORT COMMISSIONS MEETING
January 17, 2006

The meeting was called to order at 5:01 PM by Chairman E. Foley Vaughan with the following Commissioners present:
Vice Chair Sheila O'Brien Egan, Carl D. England, Jr., and Dual A. Macintyre, Jr.

Also present were Airport Manager Al Peterson, Airfield Supervisor Jeff Marks, Administrative Assistant to the Airport Manager Janine Torres, Finance Director Tina Smith, Environmental Coordinator Jack Wheeler, and Administrative Coordinator Yolanda Maxwell.

The Commission unanimously **M/S/P** approval of the minutes from the December 13, 2005 commission meeting with the following changes suggested by Commissioner Macintyre. Environmental report change the 2.4 to 2 4.

NRTA – Paula Leary

Paula Leary would like to have the NRTA service continue to the Airport. Chairman Vaughan wants to track all riders that originate from the Airport. Discussion took place regarding passenger statistics and how they are tracked. The Commission reviewed the 2005 rider ship numbers provided. Ms. Leary suggested increasing the daily schedule. After a brief discussion the Commission **M/S/P** approval of the 2006 Airport Shuttle Service with the same schedule as 2005 and track how many passengers originate from the Airport.

Nantucket Shuttle – Mark Conway

Mark Conway wanted to know where the location of his ticket counter is going to be. Al Peterson the location would be where the police are located now and the 2nd location would be in the Annex. Mr. Conway would prefer to be in the main terminal. Mr. Conway will be using gate 3. Chuck Ferrera of Cape Air has an issue with the name Nantucket Shuttle Mr. Conway is planning on using. Chairman Vaughan talked to Dan Wolf and was told that they need to work it out among themselves. Al Peterson said we will relocate the police. Commissioner Egan wanted to know when Mr. Conway would be up and running. Mr. Conway we hope to be open March 1, 2006 we are still dealing with FAA.

2007 Budget / Airport Fees

Al Peterson reports the 2007 budget major expense reflects higher utilities and the retirement expenses. Among the capital items are the replacement fencing on south side by the water. The FAA – claims it is hard to prove the fence is defective. Chairman Vaughan asked what does the fence company say? Al Peterson responded we can't determine the warranty and the fence manufacturer is out of business. The typical life of a fence should be 15-20 years. Al Peterson said additional capital items are additional spending for pipeline environmental permitting and engineering, new airport vehicles, building maintenance, and land acquisition. Budget committee recommends an increase in landing fees from \$1.70 to \$ 2.00 it will be the first increase since 1998. Airfreight would be reinstated to 5 cents a pound. Bill McGrath of Island Airlines & Cape & Island Freight explains how such a big increase will hurt his business especially with a new airline coming in. Mr. McGrath explains the freight charge was discontinued because he was the only one being charged. We need a modest increase. Al Peterson advised there hasn't been an increase in 7 years. Christine Silverstein questions why should we accept another new airline. Chairman Vaughan we have no control over it. If another airline wants to start a business we can't stop them. Christine Silverstein feels a slight increase would be better for the airlines and help them. Chairman Vaughan agrees that Bill McGrath makes a good case. Could we raise the fee by ½ instead of a 3.00 increase? Commissioner Egan suggests the sub committee could go back and revisit the airport fees. Commissioner England notes Mr. McGrath's presentation was very compelling and is sympathetic. Al Peterson mentioned we have absorbed the fuel cost for the last several years. Commissioner Macintyre noted we changed all other rates a year ago? Chairman Vaughan suggests modifying landing fee from 15.00 to 13.00. Commissioner Egan asked if everyone who brings in airfreight will pay? Al Peterson assures everyone will pay for the airfreight. Commissioner Egan 2 ½ or 3 cents a pound would that be easier? Bill McGrath agrees that would be easier. Commission **M/S/P** authorization to sub-committee to act on behalf of the Commission and meet tomorrow morning to decide landing fee/freight rate.

Terminal

There was a meeting with the sub committee and they rated all 7 companies who submitted their qualifications for CM @ risk. Karl McKinster of Edwards & Kelcey reviewed the scoring system used. Scores were based on experience, safety record, litigation and financial stability. Five out of the seven companies' will be asked to continue with the RFP process. Jim Stanislaski of Earth Tech gave a brief account of how the selection of a CM will occur.

1/17/06 Commissions except a CM

2/8/06 CM RFP due (technical approach and percent fee)

2/14/06 Commissions selects a CM

3/1/06 CM on board

5/9/06 Commissions qualifies trade contractor

5/30/06 Trade contractor public bid opening

Commissioner England made a motion to except sub-committee's recommendation to proceed with the five high scoring companies. Commissioner Egan second all those in favor Aye.

Space request

Luggage Forward, a new company that is a door to door pick up and delivery service has requested some space for their company. Easy Rider Bicycle Rental which is located in the Annex building has offered to sublet space to Luggage Forward. Commissioner Egan, asked whose name would be on the lease? Easy Rider's name will remain on the lease. Luggage Forward will be considered freight and have to pay the freight fee? They will be seasonal. Commission **M/S/P** approval for Easy Rider to sub-lease their space.

Tony Shepley of Shepley Wood Products requests ½ acre in the bunker area. Shepley's ships wood products to the island and they need a space to unload their product. They have some equipment that they would need to store on the property. (fork lifts, trucks, ect.). Mr. Shepley has a temporary structure that he would be on the property to house his equipment. Commissioner England asked if any hazardous material would be stored? Mr. Shepley assured their would not be. The commission agrees to put Mr. Shepley on the list for space in the bunker area.

Environmental report

Environmental Coordinator Jack Wheeler reports aircraft operations are down a little for the month of December. Passenger enplanments up 2.48%. Last quarter they were down. Noise complaints 582 down 10% from prior year. Tom Nevers has the most complaints and they are in the early morning and again around dinner time. The most complaints seem to be on Monday then Sunday and lastly Thursday.

Operations report

Al Peterson reports they had been working on the budget. On January 24, 2006 Chairman Vaughan, Commissioner Egan, and Al are meeting with Secretary Cogliano, Senator O'Leary. We are hoping for \$12 million confirmation from the state. We are working with 2 unfilled positions and everything seems to be going fine. Funding from TSA for the baggage system is being pursued.

It was **M/S/P** by the following vote to adjourn at 6:16 PM.

Chairman, E. Foley Vaughan – Aye

Vice Chairman, Sheila O'Brien Egan – Aye

Commissioner Dual A. Macintyre – Aye

Commissioner Carl D. England – Aye

Respectfully Submitted,

Yolanda J. Maxwell, Recorder

