

Town of Nantucket
NANTUCKET MEMORIAL AIRPORT
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Commissioners
E. Foley Vaughan, Chairman
Sheila O'Brien Egan, Vice Chair
Carl D. England, Jr.
Dual A. Macintyre, Jr.
Finn Murphy

NANTUCKET AIRPORT COMMISSION MEETING

February 26, 2008

The meeting was called to order at 5:01 by Chairman E. Foley Vaughan with the following Commissioners present: Vice Chair Sheila O'Brien Egan, Carl D. England, Jr., Dual A. Macintyre, Jr. and Finn Murphy.

Also present were Airport Manager Al Peterson, Airfield Supervisor Jeff Marks, Finance Director Tina Smith and Administrative Assistant to the Airport Manager Janine Torres.

The Commission unanimously m/s/p approval of the January 8, 2008 minutes.

John Stanton presented his idea to produce a film of the history of aviation on the island including interviews with local pilots. Mr. Stanton's proposal consists of different options ranging from an hour length documentary to a series of 3 to 5 minute videos. The cost of the hour-long documentary would range from \$50,000 to \$80,000. After brief discussion regarding both the format and the cost, the Commission agreed to support the project but feels the majority of the cost should be sponsored. A sub-committee of Chairman Vaughan and Commissioner England was formed and will meet with Mr. Stanton along with Mr. Peterson to discuss further.

Policies

The **Commission Policy Statement** was tabled to allow Chairman Vaughan and Commissioner Murphy to collaborate the wording.

With no further discussion needed, the Commission unanimously **m/s/p** the final draft presented of the **Bunker Leasing Policy**.

Janine Torres explained to the Commission the airport **Rules and Regulations**, voted upon in May, 2006, cannot be made official until both a Public Hearing is held and the final draft is approved by the Massachusetts Aeronautics Commission (MAC). Each Commissioner was asked to review and suggest changes before a Public Hearing date is scheduled for sometime in May.

Nobadeer Hangars, LLC

Having a beneficial interest, Commissioner England excused himself from discussion. Mr. Steve Drabkin recapped the project layout changes over the last several years. Mr. Peterson announced due to the layout change from two buildings back to three, MAC is requiring another vote of our Commission prior to MAC taking a vote. Mr. Drabkin reported the project will move forward as soon as MAC meets and approves the project, hopefully allowing construction to begin this summer. After reviewing the latest set of plans, the Commission, with Commissioner Murphy and Commissioner England abstaining, **m/s/p** approval of the 2/5/08 set of plans as presented with the understanding HDC needs to approve the plans.

Terminal Project Update

Andy Ravins from Skanska gave a brief update of the progress made to date reporting the general excavation work is complete, the foundation and footing walls within the basement are underway and the basement waterproofing should be complete by mid-March. The foundation work, including the backfilling, has an approximate completion date of May 1st enabling the steel work to begin with an approximate completion by June 10th.

Mr. Peterson reported the entrance to the secured flight trailer will be moved temporarily to the baggage claim area to accommodate the footings that need to be done in the old Nantucket Airlines space. One set of doors in the existing space will be moved and installed in the North wall of the baggage claim area. Once the footings are complete, a four to six week timeframe, the entrance to the secured flight trailer will convert to the present day system.

Mr. Ravins briefly reviewed the status of the bid packages noting most are on budget and negotiations, as allowed by MGL Chapter 149A, will take place on those bids that are over budget.

Mr. Vaughan announced the Commission needs to review their prior decision to use a geothermal HVAC system is as economical in the long run as first presented. The numbers are being looked at more closely comparing the savings on heating oil vs. the cost of the electricity to run the system and will be discussed at the next Commission Meeting. Commissioner Macintyre wants to ensure the numbers include any cost savings created by re-using the water in the terminal for fresh water and irrigation.

Mr. Peterson reported that interior finishes have been selected with by the sub committee of Chairman Vaughan and Vice Chair Egan with the help of Sandy Holland and Bill McGuire. The best surface for the baggage claim area floor is still being decided.

ATCT Update

Mr. Peterson summarized his recent trip to Washington DC where he confirmed the \$2,695 million appropriation awarded to us for moving the air traffic control tower. An additional \$500,000 was awarded for facility replacement but it cannot be combined with the tower money. Therefore it will be applied towards the terminal project. Mr. Peterson is working to ensure additional tower funds in the Federal '09 budget. Mr. Peterson continued by explaining \$5 million has been budgeted but believes the project will cost less. Once the funds are received, profiling and site location work can begin. Mr. Peterson pointed out the preferred location for the new tower would be in the Bunker area just south of the SRE Building.

Union Contract

Mr. Peterson announced that Union negotiations were completed and the contract has been signed by all parties. A formal vote of the Commission should be done. Mr. Peterson reported Town Counsel, for the first time, is requiring the contract to go to Town Meeting even though the airport contract does not affect the tax base. After brief discussion regarding the calculation of the percentage increase, the Commission **m/s/p** unanimous approval of the Union Contract for the period of July 1, 2007 through June 30, 2010.

Environmental

In Jack Wheeler's absence, Mr. Peterson only reported the early morning compliance by announcing the Noise Abatement Award for January was awarded to Island Airlines with 89.14% compliance. The only other commercial airline to reach the required 85% compliance was Cape Air/Nantucket Air with 85.29%. Nantucket Shuttle, however, continues to fall well below at 79%. Discussion took place regarding the overwhelming reception of the new incentive program among the pilots who are using the coupons they've earned in the airport gift shop and restaurant. Commissioner Macintyre noted Nantucket Shuttle may be finally realizing the incentives because the numbers for February, so far show them in the lead. Commissioner Murphy noted he is preparing additional material to be displayed in the pilot areas to ensure they are aware of the incentives for compliance.

Operations

Mr. Peterson reported:

- There have been only three plowing events this winter
- T/W Lighting project is complete
- Part 139 Inspection is set for mid May
- SMGCS Plan has been approved by the FAA
- FAA has a new runway incursion program involving mandatory annual recurring driver training for everyone operating vehicles on the AOA

Mr. Peterson noted the April Commission Meeting needs to be re-scheduled from its normal schedule of April 8th to April 15th for two reasons. 1). To not overlap Town Meeting, and 2) to allow sufficient time to submit the FAA Grant Application for the Terminal Project once the GMP is announced by Skanska. Mr. Ravins stressed he cannot guarantee knowing the GMP by the 15th but will certainly strive to reach that goal. April 22nd, the fall back date, is the absolute latest the GMP announcement can take place.

Commissioner Murphy updated everyone on the meeting held with the airline tenants back in January with the newly formed "Temporary Facilities" Sub Committee of Vice Chair Egan and Commissioner Murphy. The meeting was an exchange of ideas and tour of the facilities. It was determined the best course of action would be to remove the two airline offices in the Annex to open the space, add automatic doors to the front of the annex and increase signage above the ticket counter. Mr. Peterson reported an additional trailer is on the way to accommodate moving the two airline offices from the Annex and Cape Air which is still occupying Nantucket Airlines old office space. The trailers will not arrive until after the HDC and building department approval. Mr. Peterson announced two televisions have been installed, one in the Annex and one in the secured hold room trailer. Chairman Vaughan suggested incorporating a "power tower" in both our temporary facilities and the new facilities to enable travelers to plug in any electronics while they wait to travel.

Mr. Peterson mentioned the need for the sub committee to meet again soon regarding the secured flights facilities noting the preliminary airline schedules indicate all carriers flights are arriving around 11:00 a.m.

Chairman Vaughan reminded the Mr. Peterson the artwork needs signage.

Audience member and Cape Air employee Walter Flaherty noted the last set of automatic doors leading out the secured flight trailers are not operating. Mr. Peterson explained those are the doors being relocated to the baggage claim area to serve as the temporary exit to the trailers.

Mr. Flaherty requested benches are placed inside the ticketing trailers for those passengers who do not want to go back to the main terminal before TSA calls screening for their flight.

Having no other public comments, it was **m/s/p** to go into Executive Session to discuss both a lease and legal matter, not to reconvene in Public Session by the following vote:

Chairman E. Foley Vaughan – Aye
Vice Chair Sheila O'Brien Egan – Aye
Commissioner Carl D. England, Jr. – Aye
Commissioner Dual A. Macintyre, Jr. – Aye
Commissioner Finn Murphy – Aye

Meeting adjourned at 6:00 p.m.

Respectfully submitted,

Janine M. Torres, Recorder

