

Town of Nantucket
NANTUCKET MEMORIAL AIRPORT
14 Airport Road
Nantucket Island, Massachusetts 02554

Alfred G. Peterson, Airport Manager
Phone: (508) 325-5300
Fax: (508) 325-5306



Commissioners
E. Foley Vaughan, Chairman
Sheila O'Brien Egan, Vice Chair
Robert Atlee
David C. Gray, Sr.
Dual A. Macintyre, Jr.

NANTUCKET AIRPORT COMMISSION MEETING

February 3, 2009

The meeting was called to order at 5:04 PM by Chairman E. Foley Vaughan with the following Commissioners present: Vice Chair Sheila O'Brien Egan, Dual A. Macintyre, Jr., David C. Gray, Sr., and Robert Atlee.

Also present were Airport Manager Al Peterson, Airfield Supervisor Jeff Marks, Administrative Assistant to the Airport Manager Janine Torres, Finance Director Tina Smith, Environmental Coordinator Jack Wheeler, and Administrative Coordinator Yolanda Maxwell.

The Commission unanimously *M/S/P* approval of the minutes from the December 9, 2008 Commission Meeting and January 9, 2009 Special Commission Meeting.

Noise Abatement

The Early Morning Compliance award for December and January was awarded to Cape Air/Nantucket Airlines.

Visitors Services

Kate Hamilton-Pardee Director of Nantucket Visitor Services, would like the Commission to consider putting a Visitor Services Station kiosk in the new terminal. Ms. Pardee is looking for 72 X 28 inches worth of space with phone and computer so they could link up to their downtown office. Ms. Pardee would like the airport to partner with them and help fund this project. Mr. Peterson reported the airport ambassadors will be on duty this summer.

Commissioner Gray asked how much would this cost and is there any FAA funding. Ms. Pardee responded a seasonal person would be around \$11,000.

Chairman Vaughan appointed Vice Chair Egan and Commissioner Gray to the sub-committee to look into this proposal and report back to the Commission at the next meeting.

Nantucket Police Department – Fuel Station

Deputy Police Chief Charles Gibson addressed the Commission regarding a new fuel station. Deputy Chief Gibson reported the fuel tank next to the Fire Station has to be relocated; he would like the Commission to consider a 30 X 30 foot area behind Airport Gas Station. The Police Department requires a 24/7 fuel supply access which rules out any of the commercial gas stations.

The Commission approved the concept to allow the fuel station; however, Mr. Peterson needs to discuss this with Harbor Fuel and look into their lease to see if this would encroach on the land they are leasing.

Terminal Update

Mr. Peterson reported:

- There was a construction meeting today and everything is on schedule
- Target date for completion is May 22, 2009, we should have the CO by then. The rest would be some finishing work which would take a few months. The project is currently about 75% complete
- The overhead door windows will be glass
- Commissioner Macintyre inquired whether the CO was a limiting item. Mr. Peterson responded yes at first. All the fire alarm systems need to be working and the plumbing and wiring inspections have been completed.
- The geothermal wells are being installed the fourth one just got installed and they are starting on the fifth after that he has two more to go
- Chairman Vaughan asked Mr. Peterson to meet with the building inspector earlier rather than later in case something goes wrong and we can't get the CO then we should be able to get a temporary one

Vote to accept FAA Grant Offer for Phase IV

The Commission unanimously **M/S/P** to accept the FAA Grant Offer for Phase IV of the Terminal project in the amount of \$729,561.

ATCT Update – Bill Payne

Bill Payne reported the FAA should have the 1st installment to the airport by February 12th. Mr. Payne met with the tower staff today to see what needs they have. Mr. Payne will work with Bill McGuire to help with the process of going through the HDC.

Mr. Peterson reported the tower is planned to be pre-cast concrete with a more traditional Nantucket style structure at the base.

Commissioner Macintyre inquired whether the tower would be manufactured off Island. Mr. Payne reported it would be and then trucked over and put together. The bottom of the building is expected to be about 70 feet, the cab is 34 feet, and the height is 62 feet.

Mr. Payne reported the 1st week of March they will meet with AFTILL and investigate 3 different sights of where the tower could go, after that meeting it will be determined where the tower will be located and the actual height of the tower.

Chairman Vaughan would like to see some pictures of concrete towers.

Vice Chair Egan questioned once the tower is here how long it will take to be put together. Mr. Payne reported they have programmed in 283 days. The tower goes up in two weeks; however, it slows down when FAA has to move their equipment.

Mr. Peterson reported it might be a possibility for the FAA to leave their equipment in the building where it is now and continue to lease it. This could save both time and money not having to move all the wiring.

Commissioner Atlee questioned what kind of exterior would be used. Mr. Payne would recommend not using shingles on the tower due to the upkeep, he would recommend pre-cast which could be any color and any design.

The Commission unanimously **M/S/P** to go ahead with the design for the new tower.

ARFF Update

Mr. Peterson reported he met with FAA and have submitted all the grant pre application documents. The budget has gone up slightly due to certain FAA requirements. The square footage of the building has changed from 6,000 sq. ft. to 10,000 sq. ft. and the budget has changed from \$4.8 to \$5.8 minimum. This is considered a high priority on the stimulus bill due to safety issues; this will be ready to go to bid in March. A special Commission Meeting is scheduled for January 13, 2009 to review the final design. HDC has already approved the building.

2009 Rates & Fee Structure

The Commission unanimously *M/S/P* approval of the 2009 Rates & Fee Structure.

Advertising Proposal Update

Commissioner Macintyre reported the sub-committee met last week and walked through the terminal. The recommendation of the sub-committee is to not make any commitments to advertise in the new terminal until the Commission has put together a policy on price, space, ect. In the GA building the sub-committee asked for a revised proposal from the advertising company with no exterior advertising. When the new proposal comes back the sub-committee will review it and get back to the Commission.

Environmental – Jack Wheeler

Jack Wheeler reported operations through December 144,000 which is down 4% from the prior year. Enplanements through December 257,755 which is down 7.33% from the prior year. GA Enplanements were 20,102 through December. Freight is down 23.15% from the prior year. Noise Complaints through the end of December were 7,157. Noise Complaints for January 2009 were 13 which is down from 16 in January 2008.

Mr. Peterson reported 70% of the noise complaints came from 4 people and therefore the statistics do not give a representative picture.

Operations

Mr. Peterson reported the maintenance crew has plowed 4 times this year. We are going to trench and place conduits from the old Telco room in the new terminal building over to the current ARFF building in order to bring the wires over for security, phone, and computer to the new ARFF building.

Alice's Restaurant Update

Mr. Peterson reported they are proceeding with legal issues. He spoke to one of the parties involved in the re-organization and they are having difficulty coming to an agreement.

Public Comment

Steve Drabkin commented that he has been told letters of interest for the restaurant space have been sent to the airport. Mr. Peterson responded he has not received letters, but he has received 4 phone calls. The legal issues need to be resolved first; if they cannot be resolved the restaurant will then go out to bid.

Commissioner Gray commented on how beautiful the new caravan plane is that Island Airlines is now flying.

It was **M/S/P** by the following vote to adjourn into Executive Session to discuss lease issues, not to reconvene into Regular Session.

Chairman E. Foley Vaughan – Aye
Vice Chairman Sheila O'Brien Egan – Aye
Commissioner Dual A. Macintyre, Jr. – Aye
Commissioner Robert J. Atlee – Aye
Commissioner David C. Gray, Sr. – Aye

Meeting Adjourned at 6:05 PM

Respectfully Submitted,

Yolanda J. Maxwell, Recorder

