

Town of Nantucket  
**NANTUCKET MEMORIAL AIRPORT**  
14 Airport Road  
Nantucket Island, Massachusetts 02554

Alfred G. Peterson, Airport Manager  
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*Commissioners*  
E. Foley Vaughan, Chairman  
Sheila O'Brien Egan, Vice Chair  
Robert Atlee  
Dual A. Macintyre, Jr.  
Carl D. England, Jr.

**Airport Commission Meeting**

January 11, 2011

The meeting was called to order at 5:02 PM by Chairman E. Foley Vaughan with the following Commissioners present: Vice Chair Sheila O'Brien Egan, Dual A. Macintyre, Jr., Robert Atlee, and Card D. England, Jr.

Also present were Airport Manager Al Peterson, Airfield Supervisor Jeff Marks, Administrative Assistant to the Airport Manager Janine Torres, Environmental Coordinator Jack Wheeler, and Administrative Coordinator Yolanda Taylor.

The Meeting took place in the SRE Building at 13 New South Road.

Chairman Vaughan announced the meeting was being recorded and video taped.

Chairman Vaughan recognized Herb Cabral as the new Manager of Island Airlines.

The Commission Unanimously **M/S/P** approval of the November 16, 2010 and December 14, 2010 Commission Minutes and the November 16, 2010 Executive Minutes.

The Commission Unanimously **M/S/P** approval of the January 19, 2011 Warrant.

**Noise Abatement**

The early Morning Compliance award for December was awarded to Nantucket Shuttle Airlines. This marks the 16<sup>th</sup> month in a row Nantucket Shuttle has won the award.

**Vote to accept MassDot Grant of \$100 for Master Plan/ALP Update**

The Commission Unanimously **M/S/P** to accept MassDot Grant of \$100 for Master Plan/ALP Update.

**Declaration of Surplus Property**

- A) Operations/Administration Building
- B) Various Pieces of Airfield Equipment

The Commission Unanimously **M/S/P** to declare the Operations/Administration Building and Various Pieces of Airfield Equipment Surplus Property.

**Declaration of solar farm location for non-aeronautical use**

Mr. Peterson reported the RFP is ready to go for the 8 – 10 acres east of the radar. This location must be declared non-aeronautical with the FAA in order to proceed.

Commissioner Macintyre would like a performance bond added to the RFP.

Commissioner Macintyre made a motion to declare the location for the solar farm non-aeronautical contingent on the RFP and the environmental permitting.

The Commission Unanimously **M/S/P** to declare the solar farm location for non-aeronautical use.

### **Sub-Committee Reports**

#### **Union Negotiations (Egan/Macintyre)**

Vice Chair Egan reported there is an agreement pending with another meeting scheduled for next week.

#### **"Off Season" Parking Fee (Macintyre)**

Commissioner Macintyre prepared a hand out of the parking lot revenue summary including all commercial vehicles. If the Airport charged \$5.00 a night there would not only be a loss in revenue of \$31,000 to \$35,000 but also some cost for re-programming the parking system.

Mr. Peterson stated he opposes the new plan even on a trial basis.

Vice Chair Egan recommends giving the customers a 4<sup>th</sup> day at \$5 from October 1<sup>st</sup> – May 1<sup>st</sup>.

After brief discussion Vice Chair Egan made a motion to make the 3 day parking pass a 4 day parking pass at \$5 a day for a total of \$20 from October 15<sup>th</sup> – May 15<sup>th</sup> for Nantucket residents.

The Commission Unanimously **M/S/P** approval to change to a 4 day parking pass.

#### **Discussion - Madequecham Valley Road**

Commissioner England will draft a new letter to the homeowners and present it at the next Commission Meeting.

#### **Discussion - Airport Legal Representation**

Chairman Vaughan recused himself from the discussion.

Vice Chair Egan ran the discussion. Vice Chair Egan stated she feels the Airport should follow the Town and go with new legal representation.

Mr. Peterson stated he would like to see the Airport stay with Mr. Derensis. Mr. Peterson also stated the Airport had a problem recently with a bond premium. The Town Auditors said the money belonged to the Airport but the Finance Department wanted to keep the money. Mr. Derensis obtained a debt of revenue ruling that clearly defines the issue that the revenue belongs to the Enterprise fund.

Commissioner Macintyre feels the Airport should go with the Town's firm in order not to complicate matters.

Commissioner England and Commissioner Atlee feel the Airport should go with the Town.

Vice Chair Egan stated any pending cases the Airport has with Mr. Derensis should stay with him.

Vice Chair Egan made a motion the Airport should go with the Town's firm and if for any reason the airport feels it needs different counsel they will look into it at that time.

The motion passed with Chairman Vaughan stating he is opposed for the record.

#### **Project Update**

- **ARFF Building** – Operations moved into the building last week
- **RW 33 Extension** – This is a 3 step project. Repaving 24 to the intersection; extend RW 33 five hundred feet, and repaving taxiway. The Airport is waiting for FAA funding. Commissioner Macintyre inquired on the environmental permits. Mr. Peterson reported it was approved on the 2004 permit.
- **SW Ramp Extension** – The surveying is on going and the environmental work is being done.

- **Apron Flood Lights** – The bid has been awarded to Cullen Electrical and there is a pre-construction meeting Thursday.
- **ATCT** – This project is on going, received a siting review from the FAA some revisions on the application need to be made.
- **Solar Project** – Discussed earlier
- **VALE Program** – The buses are moving forward and the electrification of the ramp is pending.
- **General Aviation Building** – The HVAC design has been finalized and will go out to bid the end of the month.

### Environmental Report

Mr. Wheeler reported Operations through the end of December were up .07%. There were 127,575 operations year to date and 7,987 in the month of December. Preliminary Enplanements through the end of December were 201,634 which is down 1.6%. There were 10,609 Enplanements in the month of December. GA Enplanements through the end of December are 21,045 which is down 7.36%. There were 597 Enplanements for the month of December. Freight year to date is 7.36% below last year with a total of 2,262,269 lbs of freight. Noise complaints are down 31.32% from the prior year. There were 4 noise complaints for the month of December.

### Operations

Mr. Peterson reported:

- The chain link fence is coming down along Monohasset Rd and split rail will replace it.
- The copula has been put on the gazebo.
- Mr. Peterson spoke with George Nacarra from TSA to modify the security plan in regards to the LEO Officers becoming seasonal, saving the Airport \$100,000
- There is an Environmental Technical Advisory Committee meeting January 27<sup>th</sup> at 1:00 PM.
- Mr. Peterson met with FinCom to review the Capital Items. There is a truck that needs replacing and the Airport needs a man lift.
- Administration will be moving to 126 Old South Road on February 1, 2011.

**The February Commission Meeting will be held on February 15, 2010**

### Public Comment

Clifford Williams stated the siting report states the Airport purchased the property in 1941 for \$7,600 he believes it was purchased in 1931. Mr. Williams stated the safety concerns were mitigated down to a 2 according to the AFTILL report. He would like to know how it was mitigated. Mr. Peterson responded the siting report is still being revised.

Herb Cabral of Island Air reported everything is running smoothly and Ocean Wings will merge into Island Air.

It was **M/S/P** by the following vote to adjourn into Executive Session to conduct contract negotiations with non-union personnel.

Chairman E. Foley Vaughan – Aye, Vice Chairman Sheila O'Brien Egan – Aye, Commissioner Dual A. Macintyre, Jr. Aye, Commissioner Robert Atlee – Aye, Commissioner Carl E. England, Jr. – Aye

Meeting Adjourned at 6:05 PM

Respectfully Submitted,

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Yolanda J. Taylor, Recorder

Master List of Documents used at 1/11/11 Commission Meeting  
Agenda  
November 16, 2010 Draft Meeting Minutes  
December 14, 2010 Draft Meeting Minutes  
November 16, 2010 Draft Executive Session Minutes  
MassDot-Aero MP/ALPU Grant Award

Declaration of Surplus Property-Ops/Admin bldg  
List of Surplus Airfield Equipment dtd 1.11.11  
Solar Farm Location (handout)  
Draft Union Agreement  
Parking Lot Revenue Summary (handout)  
December Environmental report (power point)