

Town of Nantucket
NANTUCKET MEMORIAL AIRPORT
14 Airport Road
Nantucket Island, Massachusetts 02554

Alfred G. Peterson, Airport Manager
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Commissioners
E. Foley Vaughan, Chairman
Sheila O'Brien Egan, Vice Chair
Robert Atlee
Dual A. Macintyre, Jr.
Carl D. England, Jr.

AIRPORT COMMISSION MEETING

April 20, 2011

The meeting was called to order at 5:00 PM by Chairman E. Foley Vaughan with the following Commissioners present: Vice Chair Sheila O'Brien Egan, Dual A. Macintyre, Jr., Robert Atlee, and Carl D. England Jr.

Also present were Airport Manager Al Peterson, Airfield Supervisor Jeff Marks, Finance Director Tina Smith, Administrative Assistant to the Airport Manager Janine Torres, Compliance/Training/Noise Coordinator David Sylvia, and Administrative Coordinator Yolanda Taylor.

The meeting took place in the SRE Building at 13 New South Road.

Chairman Vaughan announced the meeting was being recorded.

The Commission Unanimously **M/S/P** approval of the March 7, 2011 Commission Minutes, March 8, 2011 Commission Minutes, and March 22, 2011 Commission Minutes noting one typographical error in the March 8, 2011 Minutes.

The Commission **M/S/P** approval of the January 28, 2011 Executive Session Minutes with Vice Chair Egan and Commissioner Macintyre abstaining.

The Commission Unanimously **M/S/P** approval of the May 4, 2011 Warrant.

Noise Abatement

Mr. Peterson reported the Passur system is down and would like to award all three airlines the abatement for January, February, and March based on past results.

Chairman Vaughan asked if the Passur system has been down for all three months. Mr. Peterson responded only February and March. Chairman Vaughan would like the results for January to determine a winner.

Delta Field Bleachers – David Zieff

Mr. Zieff explained his deceased wife's memorial fund is donating bleachers to the youth soccer program and is asking the Commission to allow bleachers on Airport property adjacent to the Delta fields as depicted on his handout. Mr. Zieff further explained this would be temporary until the new soccer fields are complete in approximately 2 years.

Chairman Vaughan asked the dimensions of the bleachers. Mr. Zieff responded if 5-row bleachers are used, approximately 15' deep by 40' wide. Exact dimensions to be worked out with Airport management.

Chairman Vaughan stated the Airport is in negotiations with the Land Bank to do a land swap in which the Delta Fields are a part of.

The Commission Unanimously **M/S/P** granted Mr. Zieff a 2 year license subject to the Land Bank Swap.

Plum TV – Commission Meeting Broadcasts

Mr. Peterson reported a complaint from a viewer stating the Commission Meeting broadcasts are not always timely and broadcasted inconsistently.. This complaint was predicated by Plum's absence at the March meeting. Mr. Peterson reported Plum TV has always made good on missed meetings by extending their contract.

Project Updates

- **RW 33 Extension** – There is a pre-bid meeting today. Due to the possibility of not having full funding the project is being bid in three phases. The 1st phase will begin in September.
- **SW Ramp Extension** – The environmental work continues with grant application being submitted.
- **Apron Flood Lights** – Project is complete. The neighbors are pleased with the outcome. 1 pole blocked the control tower's view of R/W 6 and needed to be moved approximately 30 feet..
- **ATCT** – this is progressing and we should have the final siting report shortly. The FAA will be doing a survey of the current tower.
- **Solar Project** – The RFP has gone out. Pre-bid meeting is May 12th.
- **VALE Program** – The bus portion is in limbo. The FAA requires the buses to be 100% American made. The application is in progress for the electrification of the ramp.
- **General Aviation Building** – There is a coordination meeting today, the building will go out to bid in 2-3 weeks. Commissioner Atlee asked when the old building will be moved. Mr. Peterson stated as soon as the move off permit is approved and all utilities disconnected.

Environmental Report

Mr. Sylvia reported Operations through the end of March were down ½%. There were 7,577 Operations in the month of March and 20,657 year to date. Enplanements through the end of March are down 15.75%. Freight for the month of March was 149,372 lbs and 364,171 lbs year to date which is up 62%. There were 3 noise complaints through the end of March.

Commissioner Atlee asked if the new parking lot near the ARFF Building would be usable for the summer season, Mr. Peterson responded the automated system will not be in but it will be usable.

Operations

Mr. Peterson reported:

- Getting ready for summer
- Airline operations Colgan will not be here. Mesaba will take their place
- Light project is complete.
- Parking lot has had some software issues with the gates not being able to verify the credit cards. The issue has been addressed and is being taken care of.

Commissioner Macintyre asked for an update on the lighting situation on the commercial ramp as well as the overhang. Mr. Peterson stated they are going to put a low light in the corner that will not block the view from the tower and he will look into lighting for the overhang.

Chairman Vaughan asked if the issue regarding motorcycles going into the parking lot have been resolved and if the voice has been changed. Mr. Peterson responded the motorcycles do not have to go through the gate they can go around it and the voice needs an MP3 format and will be changed shortly.

Mr. Peterson reported the Airport is in the application process of becoming a portal to Washington National. This would mean a change to the security plan and it is a bit more complicated than anticipated.

Commissioner England inquired on the McGrath hanger, Mr. Peterson stated it is with the Attorneys.

Commissioner Macintyre had a few questions about the financial report:

- **Revenue** - Total Other Income down considerable from last year. Mr. Peterson stated it was mostly interest rates and National Grid's energy savings reimbursement was in the previous fiscal year.

- **Expenses** – Total ARFF/Operations Department expenses have increased. Mr. Peterson noted the move into the new building required the initial supply of foam as well as the replacement of some fire gear.
- **Expenses** – Total Service & Maintenance is down a bit. Mr. Peterson noted some remodeling in the previous fiscal year which we did not have this year.
- **Expenses** – Total Administrative Expenses are up dramatically. Mr. Peterson stated this is, in part, the ramp lighting project (Cullen). We are waiting for bond anticipation notes the Town issues on Warrant Articles and until we get the funding the monies going into this category. It also includes costs so far on the environmental work on the SW Ramp Extension as well as the GA building.

Chairman Vaughan inquired on the airplane that crashed in Maine and if our fuel was tested. Mr. Peterson responded our fuel was tested and the Airport is clean.

Vice Chair Egan inquired on the LaFleur balance. Mr. Peterson stated we are trying to get what money we can.

Public Comment

Sandra Polchanis of 1 Daffodil Lane stated the new parking area with all the trees missing is ugly and without anything there more light shines through. Mr. Peterson reported there will be 6-8 ft trees going in and the contract has been awarded to Atlantic Landscape.

Chairman Vaughan stated there would be no Executive Session.

Meeting Adjourned at 5:50 PM

Respectfully Submitted,

Yolanda J. Taylor, Recorder

Master List of Documents used at 4/20/11 Commission Meeting

4/20/11 Agenda

3/7/11 Special Commission Meeting Minutes

3/8/11 Commission Minutes

3/22/11 Special Commission Meeting Minutes

1/28/11 Executive Session Minutes

E-mail from David Zieff re: Delta Field Bleachers

Delta Field GIS Map

Delta Field Area Plot Plan

David Zieff Letter to Chairman (Handout)

Environmental Report (PP Presentation)

3rd Quarter Financials

Tenant Past Due Balance